**Research Development Fund – Fall 2023 Application Template**

**Submission Deadline: *12:00PM CDT* *Monday – October 23, 2023,* to** **rdf@tamu.edu**

***\*\*Applications exceeding page limits for any section or do not follow the template will not be reviewed\*\****

Application Title:

Lead contact for RDF Application:

Name:

Department:

Email address:

Phone number:

Key Participating Units:

RDF Amount Requested ($):

**Executive Summary**

*Include the overall scope/objective of the application. What research infrastructure enhancement is proposed? How will research at Texas A&M be improved? Who (units) will benefit at the Brazos County locations? How will external funding be enhanced? What outcomes are anticipated? Explain clearly how this investment supports Texas A&M research infrastructure for broad campus benefit.*

**Resubmission Summary**

*This page is required only for resubmissions of previous proposals. Provide the RDF Advisory Committee with up to a one-page summary of what has changed from the previous RDF submission. How have the prior review questions, recommendations or comments been addressed?*

**Project Description**

*Describe the scope of request, including:*

* *Breadth of impact on the Texas A&M research infrastructure.*
* *Evidence that this request will increase competitiveness for extramural funds, and current and planned funding applications related to this request for investigators at the Texas A&M Brazos County campuses.*
* *Major users (e.g., faculty, departments) of this resource (see RFA for more details). Note that funds are intended to enhance broad research activities and Texas A&M –* ***not*** *individual collaborative research projects.*
* *Requirements and proposed location and/or scope if space, infrastructure, or renovation is required.*
* *Similar resources that exist locally (if any) and reasons they are inadequate.*
* *Any support commitments. Include in the appendix letters of support* ***only if they provide documentation of space, personnel, funds, or other tangible commitments****.*

**Management and Sustainability Plan**

*Clearly describe the management plan and structure for how the new proposed infrastructure can be sustained:*

* *Oversight and technical management, user training or supervision, allocation of usage, documentation of usage, planned recruitment of users.*
* *Prior experience in managing, supporting, and evaluating the proposed infrastructure, major equipment resources or facilities.*
* *Sustainability plan for of the operation and maintenance/service of the proposed infrastructure, major equipment resources or facilities beyond the initial RDF investment, including expected revenue from its use.*

**Budget and Justification**

*Scope of the request and budget detail, with justification**(as appropriate, quotes and documentation of space or cost-sharing commitments may be included in an appendix):*

* *Itemized costs of equipment, instrumentation, or other infrastructure items to be purchased.*
* *Service contract cost. If included with purchase, length of initial service contract and expected future cost.*
* *Additional anticipated costs and technical expertise requirements.*
* *Renovation or installation requirements and estimated cost. If not part of the RDF request, who will pay?*

*Bio sketches for key individuals who will be responsible for implementing the proposed infrastructure improvements, as appropriate.*