

Round 6 (FY2024)
Request for Proposals
Research Development Fund –Recurring Funds (RDF-RF)

Proposals under this RDF-RF solicitation must be submitted by core facility directors. Note that this request for proposals (RFP) will not fund equipment or the creation of new facilities, which is the purpose of a separate RDF solicitation (RDF Classic).

RDF-RF RFP Guidelines

- Requests for support through this RFP should not exceed 20% of a major, core shared research facility's total budget.
- The support will be provided over a two-year rolling timeframe; each year, the facility will be evaluated and if performing satisfactorily, the funding window will be extended by a year. If not, the window will not be extended and the facility will receive its final one-year of support, after which no further funding will be provided.
- Funding through this RFP cannot exceed five years of support.
- Evaluation of requests for funding as well as yearly evaluations will be done by the Executive Advisory Council on Core Facilities (EAC-CF) supplemented by three members from the Council of Principal Investigators (CPI). The evaluation team may solicit input from others as needed. Funded facilities must provide a yearly report by May 1 each year for evaluation toward continuance.
- Criteria for Eligibility
 - Facility must have an approved rate plan.
 - Facility must be shared and have a large user base spanning multiple colleges.
 - Preferably, facility should be under iLabs.
- Criteria for Evaluation (both initially and yearly)
 - Satisfaction of eligibility requirements.
 - Facility impact to the university community.
 - Facility infrastructure investment scale (personnel and equipment).
 - Facility user base and trends.
 - Progress toward greater financial self-sufficiency and sustainability (for yearly reviews).
- What should be submitted.
 - A narrative of up to three pages. **Please use the template provided** (Narrative Template.docx)
 - Facility budget from fiscal year before request, including breakdown of salaries, maintenance contracts, any staff training funds, and other operational expenses on the expense side, as well as service income and other subsidies from departments, colleges, or VPR. **Please use the template provided** (Facility Budget Template.xlsx)
 - Facility use by college/s as measured by expenditures in facility. **Please use the template provided** (Facility Budget Template.xlsx)
 - A list of users by college
 - An approved rate study summary
- Timeline
 - RFP issued on June 24, 2024
 - Proposals due by midnight, July 22, 2024. **Please submit your application materials through the following link:**
<http://tamu.infoready4.com/#competitionDetail/1942659>
 - Funding decisions announced the week of August 5, 2024
 - Funding provided starting September 1, 2024